

# O T T A W A

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## V I S I T O R S C E N T E R

### Board Meeting Minutes

**Feb 25, 2013**

**Present:** Executive Director Julie Johnson, Secretary Jeff Heimsoth, Matt Skelly, Hans Andrews, Byron Perry, Marty Ruhland, Chamber Director Boyd Palmer (ex-officio), City Liaison Nancy Stisser (ex-officio); **Absent:** Chair Kevin Steward, Treasurer Peg Kramer-Graves, Jeff Johnson, Tina Wright, Deb Burns.

Meeting Called To Order 5:00pm\*\*\***ONE MEMBER SHORT OF QUORUM; WILL VOTE @ MCH 25<sup>TH</sup> MTNG\*\***

Subject	Discussion	Decision	Next Steps – Motion
Public Comments	Financial Request re Wallace Mem Weekend by Chuck & Diane Sanders.	Moved by Ruhland 2 <sup>nd</sup> by Perry	Motion to fund additional amount up to \$670 pending outside 50ml radius advertising. Motion pending formal vote.
Chamber Report-Palmer	Likely sale of Kmart Bldng; bakery prospect; misc other prospects; Dest Devl Webinar; job fair	Na	
City Report-Stisser	Need new downtown banners; tractor event during wine fest	Na	
Next Board Meeting	Monday, March 25, 2013	Na	
Next Committee Meeting	Wednesday, March 13, 2013; Finance by email; Marketing 4pm; Operations will not meet	Na	
Review of Minutes	January 2013 Minutes presented.	Moved by Andrews 2 <sup>nd</sup> by Ruhland	Motion to accept minutes as presented. Motion pending formal vote.
Directors Report	Events report, meetings report, head count report, accepted as presented.	Na	

Committee reports	<u>Finance-Grant status &amp; reimbursement</u>  <u>Marketing-No Report</u> <u>Operations-No Report</u>	Moved by Andrews 2 <sup>nd</sup> by Ruhland	Motion to approved the financial reports as presented by email to the finance committee in an earlier email. Motion pending formal vote.
Adjournment	Adjourned at 6:10	Moved by Ruhland 2 <sup>nd</sup> by Skelly	Motion to adjourn. No quorum vote necessary.

RESPECTFULLY SUBMITTED BY JULIE JOHNSON FROM NOTES BY JEFF HEIMSOTH, 2/25/2013